



Outreach Team – Partnership Manager

The Women in Economics Initiative (WiE) is looking for a new team member to manage relationships with our partners. WiE was established to advance gender equality in the field of economics. Our goal is to encourage equal opportunity and balanced representation of genders in the economics profession across the academic, business and public sectors.

As the Partnership manager, you will specifically be responsible for contributing **approximately 1-2 hours per week**. Main responsibilities:

- Identify, develop and manage relationships with partners to ensure a mutually beneficial relationship that is in line with WiE's core values and purpose.
- Explore opportunities for growth in new and existing partnerships, i.e., with other like-minded NGOs and organisations, the public sector or companies
- Build and harness strong external relationships with potential sponsors, partners and supporters.
- Develop and lead on the delivery of partner projects, including managing cross-organisational project teams, setting clear objectives, agreeing roles and responsibilities, quality expectations and budget for all partnership projects.
- Write high-quality proposals and pitches to deliver to target organisations for engagement.
- Ensure consistent messaging throughout WiE and to partner and sponsor organisations.
- Provide advice and guidance to other WiE teams as to how to achieve the most successful outcome through partnership opportunities.
- Evaluate and continuously improve satisfaction levels to ensure the best value for our partners and members.
- Long-term planning and development of strategy.
- Work closely with the Outreach team, attending bi-monthly team meetings.

We are looking for teammates with:

- Experience and/or interest in economics and gender inequality research
- Experience with managing external partnerships and/or collaboration between different teams/parties is a plus
- Strong interpersonal skills, especially in the areas of open communication, cooperative teamwork and reliability
- Good written and verbal communication skills
- Good organisational and time-management skills
- Attention to detail and the ability to produce high-quality work both independently and collaboratively
- Native or high-level English abilities (C1+)

We want to build a diverse organisation which welcomes and presents a variety of perspectives on economics. We welcome input from people of every gender, age, ethnicity, religion, sexual orientation, ability, background and sector.

The Women in Economics Initiative e.V.
Jahnstr. 5, 10967 Berlin | info@women-in-economics.com



If you are interested in joining the WiE team as a Partnership manager we are looking forward to receiving your email (antonia@women-in-economics.com). Please introduce yourself, explain your interest in the role, and attach your CV. If you have any questions on WiE's work and this position, do not hesitate to reach out to us.

Please note that The Women in Economics Initiative is run entirely by unpaid volunteers and also this opportunity is an **unpaid volunteer position**.

We are looking forward to receiving your application!

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